



Tim Langdon
Director

Camp Flintlock, Inc.

Adam Young
Assist. Director

JOB ANNOUNCEMENT

Position: Historic Interpreter I/II/III	Pay: \$90/day, housing, raises and bonuses available
Announcement Date: 9/28/2022	Closing Date: N/A
Location: 1580 King Mill Rd Four Oaks, NC	Division: Field Trip Operations
Type: Full-time/Temporary, Full-time/Seasonal	

Summary

Camp Flintlock, Inc. is currently accepting applications to fill ONE vacancy. This position is located in Four Oaks, NC. Appointments made under this announcement are for full-time/temporary/seasonal work with an obligation of ONE SEMESTER. Appointments under this announcement are eligible for rehire and/or extension if workload and funding allow. **Anticipated Entry on Duty: Immediately.**

APPLICANTS WHO DO NOT SUBMIT THE REQUIRED DOCUMENTATION WILL NOT RECEIVE FULL CONSIDERATION.

Travel and transportation to and from your home to our headquarters will not be paid. All travel, transportation, and relocation expenses associated with reporting for duty in this position will be the sole responsibility of the selected employee. Travel to the job site, accommodations, primarily camping, and meals will be fully provided while working on the road.

Responsibilities

Historic Interpreters work with diverse audiences, but primarily elementary school age children, conducting on-campus field trips and special event activities. As communication professionals, interpreters are responsible for presenting a variety of historical programs, activities, and demonstrations. Programs are developed using a thematic interpretation model necessitating thorough research, familiarity with and creative use of delivery techniques, and a desire to strive for interpretive excellence. Interpreters may incorporate informal interpretation techniques while providing information and orientation services to visitors during special events. Interpreters may perform cashier duties and assist with a variety of special projects to support company goals. Interpreters actively promote the safety of our clients and a stewardship of history in all interactions. They may also be the initial contact for accident reporting and emergency assistance.

Work is primarily performed outdoors in all types of weather. Work involves standing for long periods of time, walking over rough and uneven terrain, lifting and carrying bulky objects over 30lbs and living in close quarters with co-workers while on the road. The work is performed in settings where there is regular and recurring exposure to moderate discomforts and unpleasantness of climate, confined spaces, or adverse weather conditions.

Travel Required

Camp Flintlock conducts an average of 150 on-campus field trips and special event support missions to locations in six different states annually. Applicants must be willing to travel a week at a time, either in-state or out of state.

Conditions of Employment

1. U.S. Citizenship required.
2. Appointment subject to background investigation and favorable adjudication.
3. Must be 18+ years old.
4. You may be required to work days of 8+ hours and occasionally weekends.
5. Must commit to working a minimum of one full semester.
6. You will be required to wear 18th century reproduction clothing and comply with company personal appearance standards. Clothing will be provided.
7. Standing for long periods of time, walking over rough and uneven terrain, lifting and carrying bulky objects over 30lbs.
8. Must be willing to primitive camp in all weather conditions, including rain, snow, and moderate winds.
9. Must be willing to cook over a camp fire.
10. Must possess or be able to obtain state issued driver's license OR have reliable transportation to our headquarters.
11. You may be required to operate a motor vehicle as part of your official duties. You will also submit a photocopy of your valid State issued driver's license prior to your first official motor vehicle operation, and again every year, or more frequently if management determines such need exists. Lastly, you may be required to submit (within a State sealed envelope or submitted directly by the State authorities), and at your own expense, all certified driving records from all States that you have possessed a driver's license.
12. You may be required to learn how to read music and play the fife and/or snare drum depending on your advancement to promotion.
13. Company housing may be available.

Qualifications

There are no specific qualifications. However, the applicant must be willing to work with peoples of other religions, nationalities, races, genders etc. without prejudice. There is a zero tolerance policy for discrimination.

Education & Experience

There are no specific education requirements prior to service. However, formal training or experience with music, public speaking, interpretation, parks and recreation, and/or early American history would help. Hobbyists and those with volunteer experience may use count those hours.

Benefits

Pay: starts at \$90 per day. Raises are based on skills/tasks learned, performance reviews, and merit. Bonuses are paid biannually (December and June) based on the number of field trips the employee participated in, as well as a Christmas bonus based on time in service. All meals are provided while traveling.

Housing: may be available for single individuals.

Vacation/Time Off: due to the workload, staff members may not be allowed days off during the regular work week, emergencies, illness, and unforeseen circumstances notwithstanding. However, our work follows the school calendar so employees can expect to have 1-2 months off for December-January and 1-2 months off for

June-August. Furthermore, additional work opportunities can be had June-August, but all employees can expect at least 1-2 weeks off during the summer at minimum.

Rehire/Extension: Camp Flintlock is a small, family-owned business. The work ebbs and flows with the school calendar. Any employee who is hired as temporary/seasonal is almost guaranteed to be offered permanent status so long as their work performance is acceptable and they desire to continue working. Additionally, those working Summer Camp Operations will be eligible for rehire the following year, may apply for an extension for additional hours before going back to school/college, or transfer to Field Trip Operations.

Clothing/Uniforms: any historical clothing or uniforms will be provided at no expense to the employee.

Required Documents

Application which can be found at <https://www.campflintlock.com/pages/volunteering-employment>.

Resume which includes a list of all significant jobs held and duties performed, with dates specified in month and year format. If military, please include your rank and/or grade.

Military paperwork, if applicable:

- If you are a Discharged, Non-Disabled Veteran, you must submit a copy of your DD-214 showing character of discharge (Member 4 copy), or other Documentation of Service and Separation under Honorable Conditions. If you don't have your DD-214, you may request it after discharge from the National Archives.
- Similarly, if you are discharged from the National Guard you must submit an NGB-22. Submit a [Standard Form \(SF\) 180](#) to the state headquarters and respective branch you were discharged from or that you served in. States are required by law, to maintain these records for 99 years. For a list of state addresses go to: <https://www.ngbpmc.ng.mil/Service-Records/>.
- If you are a veteran within 120 days of discharge, you must submit signed documentation from the Armed Forces certifying: 1) your expected release/retirement from active duty, 2) under honorable conditions, 3) your pay grade/rank/rate at time of discharge, 4) dates of active duty service, 5) any campaign or expeditionary medals received, & 6) dated within 120 days of your separation.
- If you are a Disabled Veteran, Purple Heart Recipient, or Mother or Spouse of a Disabled or Deceased Veteran, you must submit all additional proof. You may request a copy of your Department of Veterans Affairs letter from www.ebenefits.va.gov or call 1-800-827-1000 to establish proof of disability.